

**APPLICATION FOR WAIVER FROM
REQUIREMENT OF SECURING A
ONE OR TWO FAMILY CERTIFICATE OF OCCUPANCY**

PROPERTY ADDRESS:

NUMBER	STREET	ZIP CODE
--------	--------	----------

PROPERTY OWNER'S NAME:

LAST	FIRST	MIDDLE I.
------	-------	-----------

PROPERTY OWNER'S TELEPHONE NUMBER:

WORK	HOME
------	------

I, the owner of the dwelling listed above, hereby swear that I qualify for the waiver from the requirement of securing a **Certificate of Occupancy** for the dwelling listed above because:

☐ (I); ☐ (my spouse); ☐ (my child); ☐ (my sibling); or ☐ (my parent) currently reside at the dwelling. I have attached a postmarked utility bill (e.g. RG&E, telephone, cable, etc.) addressed to me or my relative at the above referenced dwelling. I further attest to the following applicable checklist requirements.

Required to be completed for all Two Family Dwellings

- ☐ Both units are currently occupied
- ☐ The additional unit has been vacant since _____

Required to be completed for both One & Two Family Dwellings

- ☐ The unit(s) have working smoke detectors in the hallway outside the bedrooms
- ☐ The unit(s) have a carbon monoxide detector in the hallway outside the bedrooms on the lowest level where there is a bedroom (Only applicable if the property has transferred ownership or has been newly constructed since 3/06)

Please return completed form to:

City of Rochester

Neighborhood Empowerment Team

30 Church Street - 007A

Rochester, New York 14614

[Signature]

[Print Name of Signature]

Date: ____/____/____